HOW TO PROTECT SPECIMENS IN THE LOCKBOX

Please follow these lockbox instructions to properly store samples at the proper temperature and prevent freezing or overheating.

When outdoor temperature is \geq 50° F	When outdoor temperature is 20 - 50° F	When outdoor temperature is $\leq 20^{\circ}$ F
 Place a <u>frozen</u> cool pack at the bottom of the drop box. Layer 5-6 paper towels over frozen pack. Place refrigerated specimens on top of paper towels. Do not allow specimens to directly touch the frozen pack as this can adversely affect specimen quality. Layer 5-6 paper towels over the refrigerated samples. Place ambient specimens on top of paper towels. 	Place a <u>refrigerated</u> (not frozen) cool pack at the bottom of the drop box. <u>Do not use frozen cool packs</u> when cold temperatures occur, especially when more than 1 hour will elapse prior to pick-up.	 When cold or extremely cold (near-zero/sub-zero) temperatures are anticipated all specimens should be protected from freezing by wrapping with an ambient EZ WRAP pack. Wrap room temp and refrigerated specimens separately. Use 5-6 paper towels above & below for added insulation. <u>A heated pack should be added to the drop box for additional protection from freezing.</u> Heat an EZY WRAP pack by placing in hot water for 5 minutes or placing seam-side up in a microwave oven for approximately 30 seconds. Place heated pack in the top of the box along with the specimens wrapped with <i>ambient temperature</i>
Temperature is \geq 50° F 5-6 Paper towels	Temperature is 20-50° F 5-6 Paper towels	EZY Wrap packs. Temperature is $\leq 20^{\circ}$ F
Ambient temperature specimens	Ambient temperature specimens Wrap with ambient EZ Wrap Packs	Heated EZ Wrap pack on top 5-6 Paper Towels
5-6 Paper towels	5-6 Paper towels	Ambient temperature specimens Wrap with ambient EZ Wrap Packs
Refrigerated temperature specimens <u>FROZEN</u> cool pack on bottom	Refrigerated temperature specimens Wrap with ambient EZ Wrap packs if lockbox is always stored outdoors <u>RERFRIGERATED</u> (not frozen) pack on bottom	5-6 Paper towels Refrigerated temperature specimens Wrap with ambient EZ Wrap packs NO cool packs needed.
	(<i>not frozen</i>) pack on bottom	5-6 Paper towels

EZY Wrap pack



To order ambient packs, please write "EZY Wrap" and the quantity needed on your lab supply order form.